



Innocademy Allegan  
Campus

2611 56th Street  
Fennville, MI  
(269) 561-4050

## Minutes for the Budget Hearing of the Board of Directors

**June 25, 2024; 4:00 p.m.**  
**Innocademy Allegan Campus -**  
**Middle School Rooms**  
**2611 56<sup>th</sup> Street**  
**Fennville, MI 49408**

### School Mission Statement:

*By embracing Innovation, we inspire our students to be global leaders and thinkers who positively impact others at home and abroad.*

1. Call to Order: Jody Vogelzang called the meeting to order at 4:04pm.
  
2. Attendance:
  - a. Board members present: Jody Vogelzang, Leanne Geisterfer, Emily Kimber
  - b. Board members absent: None
  - c. IES: Erin Wyma, Dave Zimmer, Shelly Silva
  - d. LSSU: Joe Thienes
  - e. Guests: None
  
3. Presentation of the 2024-2025 Budget: Dave Zimmer presented the proposed 2024-2025 budget for the school. He reviewed expected revenue and expenditures and was pleased to present a balanced budget with a healthy remaining balance.
  
4. Public Commnet on the 2024-2025 Proposed Budget: None
  
5. Adjournment: Jody Vogelzang adjourned the meeting at 4:24pm.

Minutes of all board meetings are available after approval by the Board at <https://allegan.innocademy.com/> or by contacting:

*Erin Wyma, School Lead  
Innocademy Allegan Campus  
2611 56<sup>th</sup> Street  
Fennville, MI 49408*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy Allegan Campus no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://allegan.innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Erin Wyma at 269-561-4050 at least two (2) days prior to the meeting.

Innocademy Allegan Campus has provided notice of this meeting at:

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**Innocademy Allegan Campus -**  
**Middle School Rooms**  
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**Fennville, MI 49408**

Current School Mission Statement:

*By embracing Innovation, we inspire our students to be global leaders and thinkers who positively impact others at home and abroad.*

1. Call to Order: Jody Vogelzang called the meeting to order at 4:25pm
2. Attendance
  - a. Board members present: Jody Vogelzang, Leanne Geisterfer, Emily Kimber
  - b. Board members absent: None
  - c. IES: Erin Wyma, Dave Zimmer, Shelly Silva
  - d. LSSU: Joe Thienes
  - e. Guests: None
3. Consent Agenda
  - a. Agenda: Leanne Geisterfer made a motion to approve the consent agenda as presented. Emily Kimber seconded the motion. The vote was unanimous and the motion carried.
  - b. Prior Meeting Minutes - May 7, 2024
4. Board Report
  - a. Strategic plan: Jody Vogelzang presented the second draft of the new mission statement and the first read of the proposed strategic goals and objectives that the board created through the strategic planning process.
    - i. Mission Statement
    - ii. Goals
    - iii. Strategies/Objectives

EK



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5. School Report

- a. Report from Lead: Erin Wyma began by reporting on staff changes.

Jody Vogelzang made a motion to enter a closed session at 4:45pm. Leanne Geisterfer seconded the motion. The vote was unanimous and the motion carried.

Leanne Geisterfer made a motion to leave closed session at 4:51pm. Jody Vogelzang seconded the motion. The vote was unanimous and the motion carried.

- i. Test Score Mitigation: Erin Wyma presented the growth and achievement results of the NWEA Maps fall and spring testing sessions.
- ii. ODC Involvement: Shelly Silva reported on the history of the relationship with ODC, and the relationship with them the 2023-2024 school year.

6. IES Report

- a. Enrollment: Erin Wyma reported that at the time of this meeting, student enrollment is at 92 students.
- b. Marketing Plans for Summer: Erin Wyma reported staff will continue being available for tours and encouraging current families to share with family and friends about the school, as word of mouth has currently proved to be the most effective marketing strategy..
- c. Reauthorization Update: Joe Thienes reported that legal counsel is finalizing the last read and it will be sent to MDE July 1.
- d. Spring Board Policy Update: First Read: Dave Zimmer reviewed the changes proposed to make the board policy legally compliant.

7. Financial Report: Dave Zimmer reported on the May financials and Budget Amendment #3.

- c. June Report on May Financials.
- d. Budget Amendment #3

8. Action Items

- e. Motion to approve 2023-2024 Budget Amendment #3: Leanne Geisterfer made a motion to approve 2023-2024 Budget Amendment #3. Jody Vogelzang seconded the motion. The vote was unanimous and the motion carried.
- f. Motion to approve the 2024-2025 Budget: Jody Vogelzang made a motion to approve the 2024-2025 Budget. Leanne Gesiterfer seconded the motion. The vote was unanimous and the motion carried.

9. New Discussion Items: None

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10. LSSU Comment: Joe Thienes complimented the board on the work they have completed on strategic planning, stating that the growth and focused direction is governance at its best. He celebrated Erin Wyma's acceptance of the lead position and is excited for , along with the charter school office and the school board.

11. Adjournment: Jody Vogelzang adjourned the meeting at 5:55pm.

Next Meeting: August 20, 2024 at 4:00.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Emily Kimber



*Innocademy Allegan  
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Innocademy Allegan Campus  
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## Minutes for the Organizational Meeting of the Board of Directors

**June 25, 2024; 5:00 p.m.**  
**Innocademy Allegan Campus -**  
**Middle School Rooms**  
**2611 56<sup>th</sup> Street**  
**Fennville, MI 49408**

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1. Call to Order: Jody Vogelzang called the meeting to order at 5:59pm.
2. Attendance
  - a. Board members present: Jody Vogelzang, Leanne Geisterfer, Emily Kimber
  - b. Board members absent: None
  - c. IES: Erin Wyma, Dave Zimmer
  - d. LSSU: Joe Thienes
  - e. Guests: None
3. Action Items:

Jody Vogelzang made a motion to remove item B from the approval and to table it for the August meeting. Leanne Geisterfer seconded the motion. The motion carried and the vote was unanimous.

- Motion to approve items A, C-K and M-P, as presented: Leanne Geisterfer made a motion to approve items A, C-K and M-P as presented. Emily Kimber seconded the motion. The vote was unanimous and the motion carried.
- Motion to approve item L: Jody Vogelzang made a motion to approve item L. Leanne Geisterfer seconded the motion. The vote was unanimous and the motion carried.
- Motion to approve item Q: Emily Kimber made a motion to approve item Q as presented. Leanne Geisterfer seconded the motion. The vote was unanimous and the motion carried.



- Motion to approve item R: Leanne Geisterfer made a motion to approve item R as presented. Jody Vogelzang seconded the motion. The vote was unanimous and the motion carried.
- A. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
    - a. No change, remaining as:
      - i. Innocademy Allegan Campus – 2611 56<sup>th</sup> Street; Fennville, MI 49408
      - ii. <https://allegan.innocademy.com/about/board/>
  - B. Designation of principal print media source
    - a. No change, remaining as:
      - i. Holland Sentinel
  - C. Designation of depository or depositories for Academy funds.
    - a. No change, remaining as:
      - i. West Michigan Community Bank
      - ii. Choice Bank
  - D. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
    - a. No change, remaining as:
      - i. President
      - ii. Vice President
      - iii. Treasurer
      - iv. Secretary
  - E. Designation of organizations with whom we hold memberships.
    - a. No change, remaining as:
      - i. MAPSA
      - ii. National Charter Schools Institute
  - F. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
    - a. No change, remaining as:
      - i. School Lead
      - ii. Finance Director
  - G. Appointment of the Academy's Chief Administrative Officer (CAO).
    - a. No change, remaining as:
      - i. School Lead
  - H. Appointment of the Title IX Coordinator
    - a. No change, remaining as:
      - i. School Lead
        1. Freedom of Information Coordinator



2. Civil Rights Coordinator
3. Asbestos Designee
4. Copyright/ASCAP Coordinator
5. ACH/ETO Officer

- I. Appointment (or reappointment in subsequent years) of board legal counsel.
  - a. No change, remaining as:
    - i. Saunders Winter McNeil, PLLC
    - ii. Thrun Law Firm, PC
- J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
  - a. No change, remaining as:
    - i. Human Resource Director
- K. Appointment (or reappointment in subsequent years) of external independent auditor.
  - a. No change, remaining as:
    - i. Maner Costerisan
- L. Adoption of Annual Board of Directors 2024-2025 Meeting Schedule
  - a. Change: Third (3<sup>rd</sup>) Tuesday of every month, at 4:00 pm EST, at Innocademy Allegan Campus, unless otherwise noted, and to not meet the month of October:
    - i. August 20
    - ii. September 17
    - iii. October (None)
    - iv. November 19
    - v. December 17
    - vi. January 21
    - vii. February 25
    - viii. March 18
    - ix. April 15
    - x. May 20
    - xi. June 24:
      1. 2025-2026 Budget Hearing – 4:00 p.m.
      2. Regular Board Meeting – 4:15 p.m.
      3. Organizational Meeting – 5:00 p.m.
    - xii. July (None)
- M. Designation of a Compliance Coordinator
  - a. No change, remaining as:
    - i. School Lead
- N. Appointment (or reappointment in subsequent years) of the board's recording secretary
  - a. No change, remaining as:
    - i. Board Secretary

EK