



Minutes for the Organizational Meeting of the Board of Directors

June 27, 2023; 5:00 p.m.
Innocademy Allegan Campus -
Middle School Rooms
2611 56th Street
Fennville, MI 49408

School Mission Statement:

By embracing Innovation, we inspire our students to be global leaders and thinkers who positively impact others at home and abroad.

1. Call to Order: Meeting was called to order at 5:27 by Jody Vogelzang
2. Attendance

Board members present: Emily Kimber, Dianne Kasten, Heather Deible, Jody Vogelzang

Board members absent: None

IES: Deb Feesntra, Jake Hedges, Dave Zimmer, Heidi Wolters

LSSU: Joe Thienes

Guest: Leann

3. Consent Agenda: Emily Kimber made a motion to approve the consent agenda as presented. Jody Vogelzang second the motion. The vote was all yes and the motion carries.
4. Action Items:

Motion to approve items A-R, as presented.

- A. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
 - a. No change, remaining as:
 - i. Innocademy Allegan Campus – 2611 56th Street; Fennville, MI 49408
 - ii. <https://allegan.innocademy.com/about/board/>
- B. Designation of principal print media source
 - a. No change, remaining as:
 - i. Holland Sentinel
- C. Designation of depository or depositories for Academy funds.
 - a. No change, remaining as:

- i. West Michigan Community Bank
 - ii. Choice Bank
- D. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
 - a. No change, remaining as:
 - i. President
 - ii. Vice President
 - iii. Treasurer
 - iv. Secretary
- E. Designation of organizations with whom we hold memberships.
 - a. No change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute
- F. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
 - a. No change, remaining as:
 - i. School Lead
 - ii. Finance Director
- G. Appointment of the Academy's Chief Administrative Officer (CAO).
 - a. No change, remaining as:
 - i. School Lead
- H. Appointment of the Title IX Coordinator
 - a. No change, remaining as:
 - i. School Lead
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee
 - 4. Copyright/ASCAP Coordinator
 - 5. ACH/ETO Officer
- I. Appointment (or reappointment in subsequent years) of board legal counsel.
 - a. No change, remaining as:
 - i. Saunders Winter McNeil, PLLC
 - ii. Thrun Law Firm, PC
- J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
 - a. No change, remaining as:
 - i. Human Resource Director
- K. Appointment (or reappointment in subsequent years) of external independent auditor.
 - a. No change, remaining as:
 - i. Maner Costerisan

- L. Adoption of Annual Board of Directors 2023-2024 Meeting Schedule
 - a. No change, remaining as: Third (3rd) Tuesday of every month, at 4:00 pm EST, at Innocademy Allegan Campus, unless otherwise noted:
 - i. August 15
 - ii. September 19
 - iii. October 24
 - iv. November 28
 - v. December 19
 - vi. January 16
 - vii. February 27
 - viii. March 19
 - ix. April 16
 - x. May 21
 - xi. June 25:
 - 1. 2024-2025 Budget Hearing – 4:00 p.m.
 - 2. Regular Board Meeting – 4:15 p.m.
 - 3. Organizational Meeting – 5:00 p.m.
 - xii. July (None)
- M. Designation of a Compliance Coordinator
 - a. No change, remaining as:
 - i. School Lead
- N. Appointment (or reappointment in subsequent years) of the board’s recording secretary
 - a. Change:
 - i. Board Secretary
- O. Designation of the person responsible for posting the board’s annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.
 - a. Change:
 - i. Pupil Accountant
- P. Approve standard agenda format (Attachment A)
- Q. Election of Officers
 - i. President: Jody Vogelzang
 - ii. Vice President: Heather Deible
 - iii. Secretary: Emily Kimber
 - iv. Treasurer: Dianne Kasten
 - v. Trustee(s): None
- R. Appointment of Board Representative on the School Improvement Team (SIT)
 - a. Change:
 - i. Emily Kimber

Heather Deible made a motion to approve items A-R as presented in agenda. Dianne Kasten second the motion. The vote was all yes and the motion carries.

5. LSSU COMMENT: none
6. PUBLIC COMMENT ON NON-AGENDA ITEMS: None
7. ADJOURNMENT: Meeting adjourned at 5:37 pm by Jody Volgelzang

NEXT REGULAR MEETING: Tuesday, August 15, 2023, at 4:00 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Minutes of all board meetings are available after approval by the Board at <https://allegan.innocademy.com/> or by contacting:

*Jake Hedges, School Lead
Innocademy Allegan Campus
2611 56th Street
Fennville, MI 49408*

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow-up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

The proposed minutes of this meeting will be available for public inspection at the office of the Board of Directors of Innocademy Allegan Campus no later than eight (8) business days after the meeting. Approved minutes will be available at that office and at <https://allegan.innocademy.com/> no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Jake Hedges at 269-561-4050 at least two (2) days prior to the meeting.

Innocademy Allegan Campus has provided notice of this meeting at:

2611 56th Street
Fennville, MI 49408

ATTACHMENT A



Innocademy Allegan
Campus

2611 56th Street
Fennville, MI
(269) 561-4050

Agenda for the Meeting of the Board of Directors

Month Date, Year; 4:00 p.m.
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1. Call to Order
2. Attendance
3. Consent Agenda
 - a. Agenda
 - b. Prior Meeting Minutes -
4. Board and Staff Celebrations of the School
5. School Report
 - a.
6. IES Report
 - a.
7. Financial Report
 - a.
8. Action Items
 - a. Motion to Approve
9. Discussion Items
 - a.
10. LSSU Comment

11. Public Comment on Non-Agenda Items

12. Adjournment

a. Next Regular Board Meeting: Month Date, Year at 4:00 p.m.

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