



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship."

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF
DIRECTORS MINUTES**

TUESDAY, January 18, 2022 at 4:30 p.m.

INNOCADEMY ALLEGAN CAMPUS

2611 56TH Street

Fennville, MI 49408

269-561-4050

1. CALL TO ORDER: Theresa Kline called the meeting to order at 4:30 pm.
2. ROLL CALL:
 - a. Board Members: Elaine Crafton, Kristi Kusek, Heather Deible, Theresa Kline
 - b. IES Staff: Reita Jasepth, Sara Vereeke, Kelli Gunn, Bob Soulliere, Dave Zimmer
 - c. LSSU Representative: Lynn Methner
 - d. Guests: Leanne Schaffer, Boileu Communications (joining virtually), Sam & Tiffany Wallace (joined at 4:45 pm)
3. CONSENT AGENDA" Elaine Crafton made a motion to accept the agenda. Heather Deible seconded. Passed unanimously.
 - a. Approve Previous Board Minutes. Elaine Crafton made a motion to accept the agenda. Heather Deible seconded. Passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT:
 - a. Boileau Communications- Marketing Update: Leanne Schaffer gave the board an overview of the marketing activities they will be providing to Innocademy Allegan. They are planning to help increase visibility of Innocademy Allegan in the community, helping update branding, and increasing marketing to families. Leanne shared the next steps that are planned. The board had a good discussion on the work planned by Bouleau
 - b. Kelli Gunn curriculum update: Kelli gave an update on Curriculum. Kelli reviewed the PD from Friday, January 14th in which the team learned from a representative from our new Math Curriculum. This PD was centered around helping teachers with best practices implementing the Math Curriculum when

teaching multi-grade classrooms. Ongoing work will be done on implementing this curriculum and supporting teachers.

6. DISCUSSION ITEMS

- a. ESSER stakeholder survey results: Reita shared an overview of the feedback from the ESSER stakeholder survey. This survey was given to families to ask how we should be utilizing our ESSER funds.
- b. SIP perception survey results: Reita shared the School Improvement perception surveys including
 - i. Staff survey & feedback: Reita shared an overview of the survey feedback gathered from staff including identified growth areas.
 - ii. Parent survey: Reita shared an overview of the survey feedback from parents including growth areas identified
 - iii. Student survey: Reita shared an overview of the student feedback from the survey.
 - iv. The board had a good discussion about the survey results.

7. FINANCIAL

- a. Dave Zimmer- December Financials: Dave Zimmer reviewed the December financials with the board. Dave also reviewed the use of ESSER II funds and initial plans for ESSER III funds.
- b. Budget amendment #1: Dave Zimmer reviewed financial changes in the Budget Amendment presented to the board.
- c. Quarterly financials: Dave Zimmer reviewed the quarterly financials. Overall finances are trending as expected and on track with the budget amendment. Dave Zimmer also reviewed the balance sheet, check register, and credit card activity.

8. ACTION ITEMS

- a. Elaine Crafton made a motion to approve the Budget Amendment #1 as presented. Heather Deible seconded. Passed unanimously.
- b. Kristi Kusek made a motion to approve the Quarterly Financials as presented. Elaine Crafton seconded. Passed unanimously
- c. Elaine Crafton made a motion to Approve the Reaffirmation of Guaranty resolution. Heather Deible seconded. Passed unanimously.
 - i. Dave Zimmer explained the need for this reaffirmation that the school intends to continue leasing the building. This is due to a mortgage refinance on the loan for the building that IES holds.
- d. Kristi Kusek made a motion to approve Fall Board Policy updates. Elaine Crafton seconded. Passed unanimously.
 - i. Reita Jaseph shared that the new policies were reviewed at a previous meeting for board consideration. The board is now being asked for formal approval of this policy update.
- e. Heather Deible made a motion to approve the Mission, Vision and Belief Statement as presented. Elaine Crafton seconded. Heather Deible made a motion to TABLE this item until February meeting with the request to review the statements in entirety prior to voting. Elaine Crafton seconded. Passed unanimously.
 - i. The board discussed the changes since the last reading as well as the strategic planning process in which the Mission, Vision, and Belief statement were developed.

9. LSSU COMMENT: The board welcomed our new LSSU Representative to our team. Lynn Methner greeted the team and is excited to get to know the board and the school. She passed along thanks to the board members from LSSU – both Lynn and LSSU are grateful for their service.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS: Heather Deible asked Reita for an update on staffing at IAC specifically on behavior. The board had a discussion on staffing.

Theresa Kline shared current board terms with members to let them know when terms expire.

11. ADJOURNMENT: Elaine Crafton made a motion to adjourn the meeting at 6:09 pm. Seconded by Kristi Kusek.

NEXT REGULAR BOARD MEETINGS: February 22, 2022, at 4:30

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

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Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comments regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 2611 56th Street, Fennville, MI 49408 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Reita Jaseph at (269) 561-4050 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at

INNOCADEMY ALLEGAN CAMPUS (2611 56th ST. FENNVILLE, MI 49408)