



*“By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*”

**INNOCADEMY ALLEGAN CAMPUS  
ORGANIZATIONAL MEETING OF THE BOARD OF  
DIRECTORS AGENDA**

**TUESDAY, June 22, 2021, at 5:15 p.m.**  
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866  
**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**248-505-6829**

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1. CALL TO ORDER: Teresa Kline called the meeting to order at 5:17 pm
2. ROLL CALL
  - a. Board members present: Elaine Crafton- Covert, MI, Bill Alwin- Innocademy Allegan Fennville, MI, Teresa Kline- Fennville library, Fennville, MI, Kristi Kusek- Otsego, MI joined 4:18, Heather Deible – Fennville, MI
  - b. IES staff- Marty Lappe, Reita Jaseph, Dave Zimmer and Heidi Wolters
  - c. LSSU- John Chandler
  - d. Public- Heather Deible
3. CONSENT AGENDA: Bill Alwin motion to accept agenda. Heather Deible seconded. Passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS: None
5. ACTION ITEMS:

Kristie Kusek made a motion to approve all the action items. Heather Deible second the motion. The major changes are changing names to titles. The vote was all yes and the motion carries.

  - A. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
    - a. No change, remaining as:
      - i. Innocademy Allegan Campus – 2611 56<sup>th</sup> Street; Fennville, MI 49408
      - ii. <https://allegan.innocademy.com/about/board/>

- B. Designation of principal print media source
  - a. No change, remaining as:
    - i. Holland Sentinel
- C. Designation of depository or depositories for Academy funds.
  - a. No change, remaining as:
    - i. West Michigan Community Bank
- D. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
  - a. No change, remaining as:
    - i. President
    - ii. Vice President
    - iii. Treasurer
    - iv. Secretary
- E. Designation of organizations with whom we hold memberships.
  - a. No change, remaining as:
    - i. MAPSA
    - ii. National Charter Schools Institute
    - iii. Fennville Chamber of Commerce
- F. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
  - a. Change:
    - i. ~~Marty Lappe~~ School Lead
    - ii. ~~Dave Zimmer~~ Finance Director
- G. Appointment of the Academy's Chief Administrative Officer (CAO).
  - a. Change:
    - i. ~~Marty Lappe~~ School Lead
- H. Appointment of the Title IX Coordinator
  - a. Change:
    - i. ~~Marty Lappe~~ School Lead
      - 1. Freedom of Information Coordinator
      - 2. Civil Rights Coordinator
      - 3. Asbestos Designee
      - 4. Copyright/ASCAP Coordinator
      - 5. ACH/ETO Officer
- I. Appointment (or reappointment in subsequent years) of board legal counsel.
  - a. No change, remaining as:
    - i. Saunders Winter McNeil, PLC
- J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.

- a. Change:
      - i. ~~Sara Vereeke~~ Human Resource Director
  
  - K. Appointment (or reappointment in subsequent years) of external independent auditor.
    - a. No change, remaining as:
      - i. Maner Costerisan
  
  - L. Adoption of Annual Board of Directors 2021-2022 Meeting Schedule
    - a. No change - 3<sup>rd</sup> Tuesday of every month, at 4:30 pm EST, at Innocademy Allegan Campus, unless otherwise noted:
      - i. August 17
      - ii. September 21
      - iii. October 26
      - iv. November 16
      - v. December 14
      - vi. January 18
      - vii. February 22
      - viii. March 15
      - ix. April 19
      - x. May 17
      - xi. June 28:
        - 1. 2022-2023 Budget Hearing – 4:15 p.m.
        - 2. Regular Board Meeting – 4:30 p.m.
        - 3. Organizational Meeting – 5:15 p.m.
      - xii. July (None)
- 
- M. Designation of a Compliance Coordinator
  - a. Change:
    - i. ~~Marty Lappe~~ School Lead
- 
- N. Appointment (or reappointment in subsequent years) of the board’s recording secretary
  - a. Change:
    - i. ~~Sara Vereeke~~ Human Resources Director
    - ii. ~~Heidi Wolters~~ Pupil Accountant
- 
- O. Designation of the person responsible for posting the board’s annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.
  - a. Change:
    - i. ~~Sara Vereeke~~ Human Resources Director
    - ii. ~~Heidi Wolters~~ Pupil Accountant
- 
- P. Approve standard agenda format (Attachment A)
- 
- Q. Election of Officers
  - i. President: Teresa Kline
  - ii. Vice President: Kristi Kusek

- iii. Secretary: Elaine Crafton
- iv. Treasurer: Bill Alwin
- v. Trustee(s): Heather Deible

- R. Appointment of Board Representative on the School Improvement Team (SIT)
  - a. Change:
    - i. Elaine Crafton

6. LSSU COMMENT: None

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

8. ADJOURNMENT: meeting was adjourned by Teresa at 5:23

NEXT REGULAR MEETING: Tuesday, August 17, 2021 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at [allegan.innocademy.com/our-board/](http://allegan.innocademy.com/our-board/) and at:

**INNOCADEMY ALLEGAN CAMPUS**

**2611 56TH Street**

**Fennville, MI 49408**

**616-748-5637**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 2611 56<sup>th</sup> Street; Fennville, MI 49408 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language

interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at  
INNOCADEMY ALLEGAN CAMPUS (2611 56<sup>TH</sup> FENNVILLE, MI)

**ATTACHMENT A**



*“By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*”

**INNOCADEMY ALLEGAN CAMPUS  
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
AGENDA**

**TUESDAY, Month Date, Year, at 4:30 p.m.  
At INNOCADEMY ALLEGAN CAMPUS  
2611 56TH Street  
Fennville, MI 49408  
248-505-6829**

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1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
  - a. Agenda
  - b. Prior Month’s Minutes – Board Meeting: Month Date, Year
4. PUBLIC COMMENT ON AGENDA ITEMS
5. SCHOOL REPORT
6. DISCUSSION ITEMS
  - a.
7. FINANCIAL REPORT
8. ACTION ITEMS

a. Motion to

9. LSSU COMMENT

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

11. ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, Month, Date, Year at 4:30 p.m.

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