



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship."

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
MINUTES**

TUESDAY, April 20, 2021 at 4:30 p.m.
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866
INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829

1. CALL TO ORDER: Kristi Kusek called the meeting to order at 4:31 pm
2. ROLL CALL
 - a. Kristi Kusek (joining from Otsego, MI), Elaine Crafton (Joining from Covert, MI), Bill Alwin (joining from Fennville, MI)
 - b. IES Staff: Marty Lappe, Hillary Schmidt, Emily VanDam, Tori Holman, Dave Zimmer, Sara Vereeke
 - c. LSSU: John Chandler
3. CONSENT AGENDA:
 - a. Agenda: Bill Alwin made a motion to accept the consent agenda as presented. Seconded by Elaine Crafton. Passed unanimously
 - b. Approve Previous Minutes – March 23, 2021: Elaine Crafton made a motion to accept the consent agenda as presented. Seconded by Bill Alwin. Passed unanimously
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT
 - a. Emily VanDam (Art): Emily has been incorporating a lot of nature based elements in her classes. Recently, they went out on the playground to observe trees and nature elements and draw what they saw. The middle schoolers have been working with clay. We are so fortunate to have a kiln available and kids really enjoy working with clay. She is also working on showcase preparations for this spring that will be a video showing what students have been doing in all their specials.
 - b. Hillary Schmidt (Music): Hillary shared that she has been working on the Spring Showcase to share with families. This year's Showcase will be a video for families instead of the in-person event we usually have due to COVID. The 7th/8th graders are creating artwork that can be translated into music by the colors in the

artwork. The 3rd – 6th graders are also creating artwork and sharing music to align with the artwork as well. The K – 2nd graders will be sharing their artwork and sharing songs they are singing in music class with their families.

- c. Tori Holman (Learn to Be Fit): Tori has been working with the ODC team – they came in to learn about snowshoeing and orienteering. The kids just finished a jump roping unit. Middle schoolers are in a golf unit learning about the game of golf. Tori is also working on a field day event at ODC that all IES students will be able to participate in. This event will be a great event to finish off the year.

6. DISCUSSION ITEMS

- a. Enrollment/Marketing Update:
 - i. Marty Lappe gave an update on current marketing activities including:
 - Tonight there is an open house that we have several families touring.
 - Running an ad and interview on a local radio station.
 - Installed Flags in front of the school to draw attention to the school and highlight what we have to offer.
 - ii. Marty also gave an enrollment update – enrollment for 21-22 looks great. We have a few families who are coming back from virtual options and have several new families joining for next year.
 - iii. We are considering adding a preschool option for families for next year. Marty and Sara Vereeke have met with AAESA to learn about options for preschool. Marty sent out survey to our current families to determine interest in preschool. The team will be evaluating if this is feasible in coming months.
- b. Strategic Planning: Marty shared an update on the strategic planning process with the board. Elaine Crafton and Teresa Kline identified focus areas and the staff is in support of the following focus areas:
 - i. Define nature-rich education
 - ii. Identify beautification ideas for the school (indoor and outdoor): Planning to build a pergola for an outdoor classroom, new sign, new posts a platform to use a yurt and a sunshade over the gaga pit.
 - iii. PD/Ideal student/culture - how do we get to nature-rich education (#1)?
 - iv. Next step: Have a board member assigned to each focus are and build a team around each item to insure we are working on all of them.
- c. Board Self and ESP Evaluations: Marty shared that these evaluations will be coming soon – they will be coming in your emails soon asking for your feedback.
- d. Open Board Position: Marty gave an update on the potential board member – she is interested in continuing the process to join the board. The board had a good discussion around the process used to bring board members onboard.
- e. Teacher and Staff Appreciation Week (May 3-7)
 - i. Talk to Staff: Marty invited the board to come to school to talk with staff to express their appreciation.
 - ii. Possible Lunch

7. FINANCIAL

- a. Review March Financials, Budget Amendment #2, and Quarterly Financials : Dave Zimmer reviewed the financials with the board including
 - i. Budget Amendment #2: This budget amendment adjusts for changes since the last amendment. After the adjustments, this budget amendment results in a surplus on this year's budget. Overall school finances are in a good position as we head to the end of the year.
 - ii. March & Quarterly Financials: Dave Zimmer shared an overview of the March Financials showing overall performance by category for revenue and expenses. The school is in a healthy financial position.

8. ACTION ITEMS

- a. Elaine Crafton made a motion to approve Quarterly Financials, as presented. Seconded by Bill Alwin. Passed unanimously.
 - b. Bill Alwin made a motion to approve Budget Amendment #2, as presented. Seconded by Elaine Crafton. Passed unanimously.
 - c. Elaine Crafton made a motion to approve the Monthly Extended COVID-19 Learning Plan Actions. Seconded by Bill Alwin. Passed unanimously.
9. LSSU COMMENT: John Chandler let the board know that there is a seminar available for board members tomorrow night sponsored by LSSU. He shared a registration link with the board if any board members are interested in attending.
10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE
11. ADJOURNMENT: Kristi Kusek adjourned the meeting at 5:38 pm

NEXT REGULAR BOARD MEETINGS: May 18, 2021

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
269-561-4050

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 2611 56th Street, Fennville, MI 49408 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56th ST. FENNVILLE, MI)