



*“By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*

**INNOCADEMY ALLEGAN CAMPUS  
ORGANIZATIONAL MEETING OF THE BOARD OF  
DIRECTORS AGENDA**

**TUESDAY, June 23, 2020, at 5:15 p.m.**  
via **[ZOOM Online](#)** and Zoom Phone at 1-929-436-2866  
**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**248-505-6829**

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1. CALL TO ORDER: Teresa Kline called the meeting to order at 5:27 pm
2. ROLL CALL
  - a. Board Members: Teresa Kline, Bill Alwin, Carlie Puckett, Elain Crafton
  - b. IES Staff: Dave Zimmer, Marty Lappe, Sara Vereeke, Bob Soulliere
  - c. LSSU Representative:
  - d.
3. CONSENT AGENDA Elaine Crafton made a motion to approve the concert agenda as presented. Seconded by Carlie Puckett. Passed unanimously
  - a. Agenda
4. PUBLIC COMMENT ON AGENDA ITEMS
5. ACTION ITEMS: Carlie Puckett made a motion to approve items A – K with no change. Elaine Crafton seconded. Passed unanimously
  - A. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
    - a. No change, remaining as:
      - i. Innocademy Allegan Campus – 2611 56<sup>th</sup> Street; Fennville, MI 49408
      - ii. <https://allegan.innocademy.com/about/board/>
  - B. Designation of principal print media source
    - a. No change, remaining as:
      - i. Holland Sentinel

- C. Designation of depository or depositories for Academy funds.
  - a. No change, remaining as:
    - i. West Michigan Community Bank
  
- D. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
  - a. No change, remaining as:
    - i. President
    - ii. Vice President
    - iii. Treasurer
    - iv. Secretary
  
- E. Designation of organizations with whom we hold memberships.
  - a. No change, remaining as:
    - i. MAPSA
    - ii. National Charter Schools Institute
    - iii. Fennville Chamber of Commerce
  
- F. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
  - a. No change, remaining as:
    - i. Marty Lappe
    - ii. Dave Zimmer
  
- G. Appointment of the Academy's Chief Administrative Officer (CAO).
  - a. No change, remaining as:
    - i. Marty Lappe
  
- H. Appointment of the Title IX Coordinator
  - a. No change, remaining as:
    - i. Marty Lappe
      - 1. Freedom of Information Coordinator
      - 2. Civil Rights Coordinator
      - 3. Asbestos Designee
      - 4. Copyright/ASCAP Coordinator
      - 5. ACH/ETO Officer
  
- I. Appointment (or reappointment in subsequent years) of board legal counsel.
  - a. No change, remaining as:
    - i. Saunders Winter McNeil, PLC
  
- J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
  - a. No change, remaining:
    - i. Sara Vereeke
  
- K. Appointment (or reappointment in subsequent years) of external independent auditor.
  - a. No change, remaining as:
    - i. Maner Costerisan

- L. Adoption of Annual Board of Directors 2020-2021 Meeting Schedule: Elaine Crafton made a motion to adopt the annual Board of Directors 2020-21 Meeting Schedule as presented. Seconded by Bill Alwin. Passed unanimously.
- a. Marty Lappe shared the details of the scheduled meetings below with the board:
  - b. ~~No change~~ - 3<sup>rd</sup> Tuesday of every month, at 4:30 pm EST, at Innocademy Allegan Campus, unless otherwise noted:
    - i. August 18
    - ii. September 15: Strategic Planning
    - iii. October 27
    - iv. November 17
    - v. December 15
    - vi. January 19
    - vii. February 23: Strategic Planning
    - viii. March 16
    - ix. April 20
    - x. May 18
    - xi. June 29:
      1. 2021-2022 Budget Hearing – 4:15 p.m.
      2. Regular Board Meeting – 4:30 p.m.
      3. Organizational Meeting – 5:15 p.m.
    - xii. July (None)
- M. Designation of a Compliance Coordinator Bill Alwin made a motion to approve items M -Q with no changes. Seconded by Elaine Crafton. Passed unanimously.
- a. No change, remaining as:
    - i. Marty Lappe
- N. Appointment (or reappointment in subsequent years) of the board’s recording secretary
- a. No change, remaining as:
    - i. Sara Vereeke
    - ii. Heidi Wolters
- O. Designation of the person responsible for posting the board’s annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.
- a. No change, remaining as:
    - i. Heidi Wolters
    - ii. Marty Lappe
    - iii. Sara Vereeke
- P. Approve standard agenda format (Attachment A)
- Q. Election of Officers
- i. President: Teresa Kline
  - ii. Vice President: Kristi Kusek
  - iii. Secretary: Elaine Crafton
  - iv. Treasurer: Bill Alwin
  - v. Trustee(s): Open

R. Appointment of Board Representative on the School Improvement Team (SIT) Bill Alwin made a motion to appoint Elaine Crafton to join the SIT. Carlie Puckett seconded. Passed unanimously.

- a. Change, addition of \_\_\_\_\_:
  - i. Elaine Crafton

6. LSSU COMMENT: NONE

7. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE

8. ADJOURNMENT: Carlie Puckett made a motion to adjourn the meeting at 5:39 pm. Elaine Crafton seconded.

NEXT REGULAR MEETING: Tuesday, August 18, 2020 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at [allegan.innocademy.com/our-board/](http://allegan.innocademy.com/our-board/) and at:

**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**616-748-5637**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY  
HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS  
(2611 56<sup>TH</sup> FENNVILLE, MI)

# ATTACHMENT A



*"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*

**INNOCADEMY ALLEGAN CAMPUS  
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
AGENDA**

**TUESDAY, Month Date, Year, at 4:30 p.m.**

**At INNOCADEMY ALLEGAN CAMPUS**

**2611 56TH Street**

**Fennville, MI 49408**

**248-505-6829**

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1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
  - a. Agenda
  - b. Prior Month's Minutes – Board Meeting: Month Date, Year
4. PUBLIC COMMENT ON AGENDA ITEMS
5. SCHOOL REPORT
6. DISCUSSION ITEMS
  - a.
7. FINANCIAL REPORT
8. ACTION ITEMS
  - a. Motion to
9. LSSU COMMENT
10. PUBLIC COMMENT ON NON-AGENDA ITEMS

## 11. ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, Month, Date, Year at 4:30 p.m.

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INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56<sup>TH</sup> FENNVILLE, MI)