



*"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*

**INNOCADEMY ALLEGAN CAMPUS  
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**TUESDAY, March 19, 2019, at 4:30 p.m.  
At INNOCADEMY ALLEGAN CAMPUS  
2611 56TH Street  
Fennville, MI 49408  
248-505-6829**

---

1. CALL TO ORDER – Kristi Kusek called the meeting to order at 4:30 pm
2. ROLL CALL
  - a. Board members present: Kristi Kusek, Bill Alwin, Carlie Puckett, Mark Douglas
  - b. Staff: Marty Lappe, Sara Vereeke, Dave Zimmer, Lindsay VanderZwaag (joined at 4:45 pm)
  - c. LSSU Representative John Chandler (via phone)
3. CONSENT AGENDA
  - a. Agenda - Carlie Puckett made a motion to accept the consent agenda as presented. Seconded by Bill Alwin. Passed unanimously.
  - b. Previous Minutes – Board Meeting on February 26, 2019 Carlie Puckett made a motion to accept the previous minutes as presented. Seconded by Carlie Puckett. Passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS - NONE
5. FINANCIAL REPORT – Dave Zimmer presented the monthly financial report including
  - a. February Financials: Revenue and expenses running a bit tight – no concerns, but we are running close to budget. The end of the year is looking good as long as expenses continue as expected.
6. ACTION ITEMS
  - a. Mark Douglas made a motion to modify our 2018-2019 calendar with May 24<sup>th</sup> and June 7<sup>th</sup> as school days to make up for instructional days lost due to snow/ice days, should the legislation not pass House Bill 4206, which would allow school days cancelled due to a state declaration of emergency to count as

instructional days. Otherwise, the calendar would remain as originally approved. Seconded by Bill Alwin. Passed unanimously.

- a. Marty Lappe explained that we have had 11 snow days where the state only allows 9 snow days. There is legislation pending to forgive the days declared a state of emergency. Instead of waiting to see if the days are forgiven, we are asking to designate the make up days so families can plan on them. It is likely that the legislation will pass – if that happens, Marty will communicate with all families to let them know.
  - b. Carlie Puckett made a motion to approve budget timeline as presented. Seconded by Bill Alwin. Passed unanimously.
    - a. Dave Zimmer explained the budgeting process to the board including the timeline that LSSU requests.
  - c. Bill Alwin made a motion to approve letter of engagement with Maner Costerian for year ending June 2020 . Seconded by Carlie Puckett. Passed unanimously
    - a. Dave Zimmer reviewed the engagement letter with the board. Maner Costerian is the firm we have used in years past. They are a good organization to work with
  - d. Mark Douglas made a motion to approve sex ed curriculum. Seconded by Bill Alwin. Passed unanimously.
    - a. Marty Lappe reviewed the process for approval of the Sex Ed Curriculum. This process includes a Health Advisory Board that reviews curriculum, approval by the board, opportunities for parents to view the curriculum in advance of sharing it with students, permission slips from parents include what is taught on which day with the opportunity for parents to excuse their child from any part they would like. The curriculum is followed exactly as scripted without any changes. The Middle School teachers will be teaching the Sex Ed Curriculum with guidance from Marty Lappe and Sammy Nicholson. The board’s motion will allow the curriculum to be implemented.
7. DISCUSSION ITEMS Marty Lappe reviewed the discussion items with the board.
- a. Recruitment of new board member to replace Mark Douglas – Marty Lappe contacted another potential board member and he encouraged the board members to continue to think of additional board members as well.
  - b. Comprehensive Needs Assessment (CNA) update: Lindsay VanderZwaag explained the Comprehensive Needs Assessment process with the board. This includes both this year and last year’s data. The team reviewed the following surveys and created goals with aligned strategies to improve growth areas identified.
    - i. Parent perception survey
    - ii. Student Survey
    - iii. Staff Survey
    - iv. Mstep Student Achievement Data
  - c. School Index information from the State: Marty Lappe reviewed the School Index Information from the State with the Board. The state measures all schools on 7 measures that they use to create an overall school index. Unfortunately, our school index dropped since last year due to lower MStep scores. Marty looked further into the MStep scores to understand more about these scores. Marty also met with an LSSU rep to review our strategies to help improve the scores. The team is working together to help students grow and help support them through the testing process.
8. LSSU COMMENT – John Chandler complimented the board on how things are going and thanked the board for their time.
9. PUBLIC COMMENT ON NON-AGENDA ITEMS - NONE

10. ADJOURNMENT: Kristi Kusek adjourned the meeting at 5:33 pm.

NEXT REGULAR MEETING: Tuesday, April 16, 2019 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at [allegan.innocademy.com/our-board/](http://allegan.innocademy.com/our-board/) and at:

**INNOCADEMY ALLEGAN CAMPUS**

**2611 56TH Street  
Fennville, MI 49408  
616-748-5637**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56<sup>TH</sup> FENNVILLE, MI)