



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
MINUTES**

**TUESDAY, April 17, 2018, at 4:30 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

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1. CALL TO ORDER: Teresa Kline called the meeting to order at 4:34 pm
 2. ROLL CALL:
 - a. Board Members: Teresa Kline, Kristi Kusek, Mark Douglas, Andy Tucker
 - b. Guests: Dave Zimmer, Marty Lappe, Sara Vereeke
 3. CONSENT AGENDA: Andy Tucker made a motion to accept the consent agenda as presented. Seconded by Kristi Kusek. Passed unanimously.
 - a. Agenda
 - b. Prior Month's Minutes – Board Meeting: March 20, 2018: Mark Douglas made a motion to add Andy Tucker to board members present. Krist Kusek seconded. Passed unanimously.
 4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
 5. FINANCE: Dave Zimmer reviewed the monthly financial report including
 - a. March Financial Report: At this point, revenue is right on target. Expenses are trending slightly lower than expected. The result is that the school is in a good position financially.
 - b. Quarterly Financial Report: Dave reviewed the quarterly financials including activity for January – March.
 - c. Budget Amendment #2: Dave Zimmer reviewed the proposed budget amendment including revenue and expense changes since Budget Amendment #1. The budget amendment results in an increase in fund balance.
 6. MANAGEMENT REPORT: Marty Lappe reviewed the management report including:
 - a. Outdoor Discovery Center (ODC) Update: Staff met with ODC this week to develop goals and objectives for this new partnership. Staff is excited about this partnership and how it is complementing our School Improvement Plan. Kick off tentatively planned for May 3rd at ODC for a picnic – that date will be firmed up

- once we know weather more closely.
- b. Enrollment Update: Several grades are full for next year and we continue having new families inquiring and enrolling. Enrollment for next year is higher than current enrollment levels.
 - c. M-Step Assessment Calendar: The students have started M-Step testing and will continue through the middle of May
 - d. Hoopla! and 5K: May 19: This is our big fundraiser for spring with family activities and a 5K run. We invite the community to join us for this fun event. We're looking for corporate sponsors for this great event.
 - e. be nice. Program and Assembly: We had an assembly today to kick off the be nice. Program today. The Middle Schoolers will lead this for the entire school and encourage all students to participate.
 - f. Sex Education Curriculum: There are a couple changes to this curriculum to this curriculum including an additional video and the addition of "sexting" to puberty content.

7. ACTION ITEMS

- a. Andy Tucker made a motion to approve Budget Amendment #2 as presented. Mark Douglas seconded. Passed unanimously
- b. Andy Tucker made a motion to approve the Quarterly Financial Statements as presented. Kristi Kusek seconded. Passed unanimously.
- c. Mark Douglas made a motion to approve the Sex Education Curriculum as presented. Kristi Kusek seconded. Passed unanimously

8. DISCUSSION ITEMS: The board discussed the upcoming Evaluations of the Board and ESP. Sara Vereeke will email evaluation documents to Board members and were asked to send completed Evaluation forms to Teresa by May 7th.

- a. Board Self-Evaluation
- b. ESP Evaluation

9. LSSU COMMENT: John Chandler complimented the board on an efficient and productive meeting. John also offered assistance if anyone had any questions on the Evaluation

10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE

11. ADJOURNMENT: Kristi Kusek made a motion to adjourn the meeting at 5:16 pm. Mark Douglas seconded. Passed unanimously.

NEXT REGULAR MEETING: Tuesday, May 15, 2018 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS

**2611 56TH Street
Fennville, MI 49408
616-748-5637**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate

personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENVILLE, MI)