



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
MINUTES**

**TUESDAY, March 20, 2018, at 4:30 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

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1. CALL TO ORDER: Teresa Krupar called the meeting to order at 4:32 pm
 2. ROLL CALL:
 - a. Board Members: Teresa Krupar, Mark Douglas, Carlie Puckett, Andy Tucker
 - b. Guests: Marty Lappe, Dave Zimmer, Sara Vereeke
 3. CONSENT AGENDA:
 - a. Agenda: Mark Douglas made a motion to approve the agenda as presented. Carlie Puckett seconded. Passed unanimously
 - b. Prior Month's Minutes – Board Meeting February 27, 2018: Mark Douglas made a motion to approve the agenda as presented. Carlie Puckett seconded. Passed unanimously
 4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
 5. FINANCE
 - a. February Financial Report: Dave Zimmer reviewed the February Financial Report. Revenue is very similar to last year. Expenses are down from last year which results in an overall good financial position. Dave Zimmer is planning on bringing a budget amendment to the board next month. Budgeting process for next year is beginning.
 6. MANAGEMENT REPORT: Marty Lappe reviewed the management report
 - a. Outdoor Discovery Center Professional Development: Marty reviewed the Professional Development that staff attended last week including their Concious Discipline methods and a scavenger hunt to learn more about their facilities. Friday the team discovered resources available in the area including the Remington Forrest, New Richmond River Access, and Saugatuck Dunes State Park. The team is planning an event at Outdoor Discovery Center to kick off our relationship with them.

- b. Enrollment Update: Enrollment for next year is higher than current enrollment. We have a wait list for one grade and close for another grade. Most of current students are returning as well, so enrollment for next year is expected to be strong.
- c. Student Achievement/Activities:
 - i. Robotics: Students participated in First Robotics, Chad Zuber is now bringing 4th/5th Graders to a Robotics event at AAESA
 - ii. Art – Ms Jessica’s class is making butterflies from recycled materials and had a recycling museum
 - iii. Mileage Club – started at recess with incentives for achieving miles
 - iv. Book clubs in Sammy’s 7th/8th Grade class in which they are creating reviews of each book they read
 - v. Reading Month: Had a Dr. Seuss’s Birthday Party at the library along with several other fun reading month activities

7. ACTION ITEMS

- a. Andy Tucker made a motion to approve Budget Timeline for year ending June 2019 as presented. Carlie Puckett seconded. Passed unanimously.
- b. Andy Tucker made a motion to approve the attached Letter of Engagement with Manor Costerian for the year ending 2019. Mark Douglas seconded. Passed unanimously.
- c. Mark Douglas made a motion to support the Outdoor Discovery Center Partnership and Refinement of Current Curriculum. Carlie Puckett seconded. Passed unanimously.

8. DISCUSSION ITEMS

- a. Board Membership Recruitment: Andy Tucker’s term ends June 30, 2018, so we need to begin looking for another member to join our board. Marty Lappe asked the Board to think about individuals they may know who could be interested in joining the board
- b. Strategic Goals: Marty Lappe reviewed the current goals to discuss if they are still appropriate or if the board would like to review/update the goals. This year, these goals will be tied with our School Improvement Plan.

9. LSSU COMMENT: John Chandler complimented the team/school on the work with the Outdoor Discovery Center. He also is excited to hear the enrollment numbers for next year – it shows that the school is gaining a reputation in the community. John also challenged the board to identify how the board will be working to identify additional members. This process takes a few months to work through, so we need to move forward on this soon. Once the board is finalized, John encouraged the board to schedule a strategic planning session for the board

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

11. ADJOURNMENT: Andy Tucker made a motion to adjourn at 5:12 pm. Carlie Puckett seconded. Passed unanimously.

NEXT REGULAR MEETING: Tuesday, April 17, 2018 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS

2611 56TH Street

Fennville, MI 49408

616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)