



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
MINUTES**

**TUESDAY, October 24, 2017, at 4:30 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

1. CALL TO ORDER: Kay Berends called the meeting to order at 4:33 p.m.
2. ROLL CALL: Kay Berends, Andy Tucker, Carli Puckett, Theresa Krupar
 - a. Guests: Mary Lappe, Sammy Nicholson, Lindsey VanderZwaag, David Zimmer, Sara Vereeke
3. CONSENT AGENDA: Kay Berends made a motion to approve the consent agenda as presented. Andy Tucker supported. Passed unanimously.
 - a. Agenda
 - b. Prior Month's Minutes – Board Meeting September 19, 2017
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. FINANCIALS:
 - a. Financial Report: Dave Zimmer reviewed the Financial Report. With this being Innocademy Allegan's 4th year, we are now able to see trends and see a comparison from year to year. Overall finances in a good position. Dave anticipates a Budget Amendment at the December Board Meeting.
 - b. Quarterly Financials: Dave reviewed the quarterly financials for this quarter.
 - c. Financial Audit: Dave Zimmer reviewed the audit report from Maner Costerisan. We had a good audit with no major red flags. The audit was unqualified with no deficiencies. We did receive a management letter with a few recommended changes. These changes are in process and will be in place by the end of June.
6. MANAGEMENT REPORT: Mary Lappe reviewed this month's management report with the Board
 - a. Dashboard:

- a. Enrollment has increased by a few students since the beginning of the year
 - b. 79.6% eligible for free and reduced lunch,
 - c. Participated in Goose Festival parade and art show
 - d. Working on transitioning from a Targeted Title 1 school to a Title 1 School for next year
- b. 3rd Grade Reading Law: Marty reviewed the new 3rd Grade Reading law. Students found deficient by our standards need to have a Individual Education Plan in place by the end of October. By 2018, if students are not at grade level on M-Step, the state will mandate that they are retained.
 - c. LSSU Academic Snapshot: Lindsey VanderZwaag reviewed the LSSU Academic Snapshot with the Board.
 - d. Student Achievement: Lindsey VanderZwaag, Sammy Nicholson, and Marty Lappe are working on the Student Achievement team for our school. They need a member of the Board to join this team and asked Board Members to consider joining this team.
 - i. Student Growth: Fall 2017 MAPS Scores: The team reviewed our Fall 2017 MAPS scores.
 - e. Strategic Planning
 - i. SET: School Enhancement Team: Sammy Nicholson is taking the lead on the School Enhancement Team in which we are connecting with our community resources. They are focused on school support, fundraising, field experiences, and family experiences.

7. DISCUSSION ITEMS

- a. Nomination of Kristi Kusek to the board: Marty Lappe introduced Kristi Kusek to the Board. She has been a very active parent and has been on the SET team in the past and coordinated field trips.
- b. Strategic Planning Meeting: The Board would like to schedule a time for a Strategic Planning meeting to update the school's Strategic Plan. This meeting will be planned after Kristi's membership on the board is finalized.
- c. Closing enrollment: Marty Lappe reviewed the pro's and con's of closing enrollment. The Board discussed the history of what has been done in past years.
- d. New proposed agenda: Marty Lappe reviewed the new proposed agenda that will be implemented once the Strategic Planning meeting has completed

8. ACTION ITEMS

- a. Nominate Kristi Kusek: Kay Berends nominated Kristi Kusek to the Board. Andy Tucker seconded. Passed unanimously
- b. Closing Enrollment in October: Kay Berends made a motion to close enrollment at 103 students. Carlie Puckett seconded. Passed unanimously
- c. Quarterly Financials: Andy Tucker made a motion to approved the Quarterly Financials as presented. Kay Berends seconded. Passed unanimously.
- d. Acceptance of Financial Audit: Andy Tucker made a motion to accept the Financial Audit from Maner Costerisan. Kay Berends seconded. Passed unanimously

- 9. LSSU COMMENT: John Chandler complimented the board on a well-run meeting. John will be meeting with Kristi Kusek to continue her process to join the board. John also complimented Dave Zimmer on the Financial Audit results.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

- 11. ADJOURNMENT: Kay Berends adjourned at 5:34 pm

NEXT REGULAR MEETING: Tuesday, December 19, 2017 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS

**2611 56TH Street
Fennville, MI 49408
616-748-5637**

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.