



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
ORGANIZATIONAL MEETING OF THE BOARD OF
DIRECTORS AGENDA**

**TUESDAY, June 19, 2018, at 5:15 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

Bill Alwin was sworn in on the board by Teresa Kline prior to Organizational meeting.

1. CALL TO ORDER: Teresa Kline called meeting to order at 5:13
2. ROLL CALL:
Board members present: Kristi Kusek, Teresa Kline, Carlie Puckett
IES Representative: Dave Zimmer, Heidi Wolters, Marty Lappe
LSSU: John Chandler via phone
Public: Bill Alwin joined meeting at 4:45
3. CONSENT AGENDA
 - a. Agenda: Kristi Kusek made a motion to approve the consent agenda as presented. The motion was supported. The vote was all yes and the motion carries.
4. PUBLIC COMMENT ON AGENDA ITEMS: None
5. ACTION ITEMS
 - A. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
 - a. No change, remaining as:
 - i. Innocademy Allegan Campus – 2611 56th Street; Fennville, MI 49408
<http://allegan.innocademy.com/our-board/>

Carlie Puckett made a motion for designation of public places of board meeting calendar as stated above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

B. Designation of principal print media source

- a. no change, remaining as:
 - i. Holland Sentinel

Carlie Puckett made a motion to approve the designation of principal media print source as shown above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

C. Designation of depository or depositories for Academy funds.

- a. no change, remaining as:
 - i. West Michigan Community Bank

Kristi Kusek made a motion for designation of depository funds as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

D. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.

- a. no change, remaining as:
 - i. President
 - ii. Treasurer
 - iii. Secretary

Bill Alwin made a motion to approve the designation of Board members and other personnel who are able to sign Academy checks as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

E. Designation of organizations with whom we hold memberships.

- a. no change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute
 - iii. Fennville Chamber of Commerce

Kristi Kusek made a motion to approve the designation of organizations with whom we hold memberships with as shown above. The motion was supported Carlie Puckett. The vote was all yes and the motion carries.

F. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.

- a. Addition of second designee:
 - i. Marty Lappe
 - ii. Dave Zimmer

Bill Alwin made a motion to approve the designation or personnel authorized by the board of directors to negotiate and implement contracts with vendors as stated above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

G. Appointment of the Academy's Chief Administrative Officer (CAO).

- a. No change, remaining as:
 - i. Marty Lappe

Kristi Kusek made a motion to approve the appointment of the academy's CAO as shown above. The motion was supported by Bill Alwin. The vote was all yes and the motion carries.

H. Appointment of the Title IX Coordinator

- a. No change, remaining as:
 - i. Marty Lappe
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee
 - 4. Copyright/ASCAP Coordinator
 - 5. ACH/ETO Officer

Bill Alwin made a motion to approve the appointment of the Title IX coordinator as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

I. Appointment (or reappointment in subsequent years) of board legal counsel.

- a. No change, remaining as:
 - i. Saunders Winter McNeil, PLC

Carlie Puckett made a motion to approve the appointment of board of legal counsel as shown above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

J. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.

- a. Change
 - i. Sara Vereeke

Kristi Kusek made a motion to approve the appointment of criminal background check processor as stated above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

K. Appointment (or reappointment in subsequent years) of external independent auditor.

- a. No change, remaining as:
 - i. Manner Costerisan

Bill Alwin made a motion to approve the appointment of external independent auditor as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

L. Adoption of Annual Board of Directors 2018-2019 Meeting Schedule

- a. No change - 3rd Tuesday of every month, at 4:30 pm EST, at Innacademy Allegan Campus, unless otherwise noted:

- i. August 21
- ii. September 18
- iii. October 23 *(One week late due to break.)*
- iv. November 27 *(One week late due to break.)*
- v. December 18
- vi. January 22
- vii. February 26 *(One week late due to break.)*
- viii. March 19
- ix. April 16
- x. May 21
- xi. June 25:
 - 1. 2019-2020 Budget Hearing – 4:15 p.m.
 - 2. Regular Board Meeting – 4:30 p.m.
 - 3. Organizational Meeting – 5:15 p.m.
- xii. July (None)

Kristi Kusek mad a motion to approve the adoption of the annual board of directors 2018-2019 meeting schedule as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

M. Designation of a Compliance Coordinator

- a. No change, remaining as:
 - i. Marty Lappe

Bill Alwin made a motion to approve the designation of compliance coordinator as shown above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

N. Appointment (or reappointment in subsequent years) of the board’s recording secretary

- a. No change, remaining as:
 - i. Sara Vereeke
 - ii. Heidi Wolters

Kristi Kusek made a motion to approve the appointment of the boards recording secretary as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

O. Designation of the person responsible for posting the board’s annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.

- a. No change, remaining as:
 - i. Heidi Wolters
 - ii. Marty Lappe

Bill Alwin made a motion to approve the designation ot the person responsible for posting the boards annual calendar and all regularly scheduled and special board meeting notices along with board meeting agendas as shown above. The motion was supported by Carlie Puckett. The vote was all yes and the motion carries.

P. Approve Family Resource Guide:

Carlie Puckett made a motion to approve family resource guide as presented. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

Q. Approve standard agenda format (Attachment A)

Kristi Kusek made a motion to approve the standard agenda format as presented. The motion as supported by Carlie Puckett. The vote was all yes and the motion carries.

R. Election of Officers

- i. President: Teresa Kline
- ii. Vice President: Kristi Kusek
- iii. Secretary: Mark Douglas
- iv. Treasurer : Bill Alwin
- v. Trustee(s) : Carlie Puckett

Kristi Kusek made a motion to accept the election of officers as presented above. The motion was supported by Bill Alwin. The vote was all yes and the motion carries.

S. Appointment of Board Representative on the School Improvement Team (SIT)

- a. Change:
 - i. Carlie Puckett

Bill Alwin made a motion to approve the appointment of board representative on the SIT as shown above. The motion was supported by Kristi Kusek. The vote was all yes and the motion carries.

6. LSSU COMMENT: None

7. PUBLIC COMMENT ON NON-AGENDA ITEMS: None

8. ADJOURNMENT: Meeting was adjourned at 5:26

NEXT REGULAR MEETING: Tuesday, August 21, 2018 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS

**2611 56TH Street
Fennville, MI 49408
616-748-5637**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than

five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)

ATTACHMENT A



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
AGENDA**

TUESDAY, Month Date, Year, at 4:30 p.m.

At INNOCADEMY ALLEGAN CAMPUS

2611 56TH Street

Fennville, MI 49408

248-505-6829

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
 - a. Agenda
 - b. Prior Month's Minutes – Board Meeting: Month Date, Year
4. PUBLIC COMMENT ON AGENDA ITEMS
5. MANAGEMENT REPORT
 - a. Strategic Plan
 - i. Ideal Graduate
 -
 - ii. Teaching and Programming
 -
 - iii. Community Engagement
 -
6. ACTION ITEMS
 - a. Motion to
7. DISCUSSION ITEMS

- a. X
- 8. LSSU COMMENT
- 9. PUBLIC COMMENT ON NON-AGENDA ITEMS
- 10. ADJOURNMENT

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